High Tech High Chula Vista

Britt Shirk, Advisor

**Advisor:** Britt Shirk

**Email:** bshirk@hightechhigh.org

**Phone:** 619-990-1418

**Office Hours:** Monday-Thursday (3:30pm to 4:30pm) and by appointment.

September 1, 2014

Dear Advisory families/guardians,

I would like to take this opportunity to introduce myself and welcome you to High Tech High Chula Vista (HTHCV). My name is Britt Shirk and I will be your student's advisor at HTHCV. As your student's advisor, my job is to build a connection with and advocate for your student at our school. If you ever have any concerns, questions or wonderings about anything that’s happening at HTHCV, please do not hesitate to let me know. My contact information is above and below.

As you may already know, it is a tradition at HTHCV for advisors to visit their new students’ homes to meet with family members or guardians within the first few months of school. Home visits can be anything from a ten-minute meeting to sharing a meal or carne asada (BBQ). The goal of the home visit is to create a personalized connection between advisors and their students’ families, so together we can make certain students enjoy their time and achieve or surpass all of their goals at HTHCV.

I would like you to schedule a date and time to visit your home or apartment at your earliest convenience. Please complete the *Home Visit Scheduling Form* and have your student return it to me on or before September 9, 2014. Once you do this, we will be able to arrange a home visit.

I am looking forward to meeting with you and please do not hesitate to contact me if you have any questions before the home visit.

Sincerely,

Britt Shirk

Home Visit Scheduling Form

**Student’s First Name:** \_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_

**Student’s Last Name:** \_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_

**Home Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Names and Phone Numbers of Family Members over the age of 18 you expect will be present at the home visit:**

1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Three Possible Dates, Times and Activities for the Home Visit:**

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2014 at \_\_\_\_\_\_\_\_\_\_\_\_ am/pm to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2014 at \_\_\_\_\_\_\_\_\_\_\_\_ am/pm t0 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2014 at \_\_\_\_\_\_\_\_\_\_\_\_ am/pm to\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_